



Haringey Council

NOTICE OF MEETING

SPECIAL ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

TUESDAY, 6TH SEPTEMBER, 2011 AT 19:30HRS – THE LONDESBOROUGH ROOM,
ALEXANDRA PALACE, PALACE WAY, WOOD GREEN, LONDON N22.

MEMBERS: Councillors: Cooke (Chair), Stewart (Vice Chair), Hare, Peacock, Scott,
Waters and Williams

NOMINATED MEMBERS:

| | |
|---|------------------------|
| Alexandra Palace Amateur Ice Skating Club | Mr M. Tarpey |
| Alexandra Palace Allotments Association | Mr C. Mahony |
| Alexandra Palace Angling Association | Mr K. Pestell |
| Alexandra Palace Organ Appeal | Mr R. Tucker |
| Alexandra Palace Television Group | Mr J. Thompson |
| Alexandra Residents' Association | Ms C. Hayter |
| Alexandra Palace Garden Centre | Mr C. Campbell-Preston |
| Alexandra Park and Palace Conservation Area Advisory Committee | Mr C. Marr |
| Bounds Green and District Residents' Association | Mr K. Ranson |
| CUFOS | Mr J. Smith |
| Friends of Alexandra Park | Mr G. Hutchinson |
| Friends of the Alexandra Palace Theatre | Mr N. Willmott |
| Hornsey Historical Society | Mr J. O'Callaghan |
| Muswell Hill and Fortis Green Association | Ms D Feeney |
| Muswell Hill Metro Group | Mr J. Boshier |
| New River Action Group | Miss R. Macdonald |
| Palace View Residents' Association | Ms V. Paley |
| Vitrine Ltd - The Lakeside Café | Mr A. Yener |
| Warner Estate Residents' Association | Prof. R. Hudson |

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Committee are invited to disclose any interest they may have in any of the items appearing on this agenda.

3. MEMBERSHIPS (PAGES 1 - 10)

At its special meeting on 21st July 2011 (draft minutes attached) the Consultative Committee agreed its membership for 2011/12 on an interim basis until the next formal meeting.

The Consultative Committee is asked to:

- (a) To approve the applications for membership of the Committee for the 2010/11 Municipal Year, from the organisations listed above.
- (b) To note that, at the request of the leaseholder, The Grove Café is no longer a member of the Consultative Committee.
- (c) To appoint three representatives of the Committee to serve as non-voting Members of the Alexandra Palace and Park Board.
- (d) To note the Committee's Constitution (Attached).

4. JOINT INFORMAL MEETING OF THE STATUTORY ADVISORY COMMITTEE AND THE CONSULTATIVE COMMITTEE (SAC/CC) (PAGES 11 - 14)

On Tuesday 19th July the SAC/CC (Alexandra Park and Palace Statutory Advisory Committee & Alexandra Palace and Park Consultative Committee) Working Group met to review the Joint SAC/CC arrangements and agreed the recommendations of the Consultative Committee Working Group, which met on Monday 18th June, including the following recommendations:

- In the spirit of building on what has already been achieved, there are further improvements to the joint meeting arrangements that could be made. See below:
- Retain the joint meeting approach, but structure the meeting as two separate but consecutive formal meetings in sequence, first the CC and then the SAC.
- The agenda could be common for both parts.
- Councillor trustee members of the CC should attend and take part in the first meeting just as they would for the CC now. SAC members could be involved in the first meeting as participating but non-voting observers.
- For the second part, which would be ring-fenced as formal SAC, members of

the CC could attend as non participating observers.

- Chairman of the SAC would be as of now, and chairman of the CC would be decided by the membership.

The Consultative Committee is recommended to agree the above points as a way forward for the Joint SAC/CC arrangements.

The minutes of both working groups are attached for information.

5. ANY OTHER BUSINESS

This being a special meeting - under the Council's Constitution – Part 4 Section B paragraph 17 – no other business shall be considered.

David McNulty
Head of Local Democracy and
Member Services
River Park House
225 High Road
Wood Green
London N22 8HQ

Natalie Cole
Committee Co-ordinator
Tel: 020-8489 2919
Fax: 020-8489 5218
E-mail: Natalie.cole@haringey.gov.uk

Friday 26th August 2011

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UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE - THURSDAY, 21 JULY 2011

* Denotes absence

Consultative Committee Nominated Members:

| | |
|--|------------------------|
| *Alexandra Palace Amateur Ice Skating Club | Mr M. Tarpey |
| *Alexandra Palace Allotments Association | Mr C. Mahony |
| Alexandra Palace Angling Association | Mr K. Pestell |
| Alexandra Palace Organ Appeal | Mr R. Tucker |
| *Alexandra Palace Television Group | Mr J. Thompson |
| Alexandra Residents' Association | Ms C. Hayter |
| *Alexandra Palace Garden Centre | Mr C. Campbell-Preston |
| Alexandra Park and Palace Conservation Area Advisory Committee | Mr C. Marr |
| Bounds Green and District Residents' Association | Mr K. Ranson |
| *CUFOS | Mr J. Smith |
| Friends of Alexandra Park | Mr G. Hutchinson |
| *Friends of the Alexandra Palace Theatre | Mr N. Willmott |
| Hornsey Historical Society | Mr J. O'Callaghan |
| Muswell Hill and Fortis Green Association | Ms D Feeney |
| Muswell Hill Metro Group | Mr J. Boshier |
| New River Action Group | Miss R. Macdonald |
| *Palace View Residents' Association | Ms V. Paley |
| *The Grove Café | Mrs C. Amoruso |
| Vitrine Ltd - The Lakeside Café | Mr A. Yener |
| Warner Estate Residents' Association | Prof. R. Hudson |

Consultative Committee Appointed Members:

Councillor Cooke
 Councillor Hare
 Councillor Peacock
 Councillor Scott
 Councillor Stewart
 *Councillor Waters
 Councillor Williams

Also attending

Andrew Gill – Interim General Manager, Alexandra Palace
 Mark Evison – Park Manager, Alexandra Palace
 Rebecca Kane – Managing Director, Alexandra Palace Trading Company (APTL) (part meeting)
 Natalie Cole – Clerk to the Committee (LB Haringey)

| MINUTE NO. | SUBJECT/DECISION | ACTION BY |
|-------------------|--|------------------|
| APCC01. | APOLOGIES FOR ABSENCE | |
| | Apologies for absence from this meeting were received from Cllr Neil Williams, Colin Campbell-Preston, Caroline Hayter, Gordon Hutchinson, Kevin Pestell, Ken Ranson, Mike Tarpey, Roger Tucker. | |

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
THURSDAY, 21 JULY 2011**

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| APCC02. | <p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| APCC03. | <p>MEMBERSHIPS</p> <p>The Chair expressed apologies for the short notice of the meeting and explained that the meeting had been called so that the membership could be agreed to enable formal representation of the Consultative Committee on the Alexandra Palace and Park Consultative Board during the summer period. The Chair proposed that the membership agreed tonight would be on an interim basis until the next formal meeting of the Consultative Committee in the autumn.</p> <p>(a) <u>Memberships of the Consultative Committee 2011/12</u></p> <p>NOTED the amendment to the agenda, which referred to the previous Municipal Year.</p> <p>AGREED to amend the recommendation to: To note the applications for membership of the Committee for the 2011/12 Municipal Year <i>until the next formal meeting of the Consultative Committee.</i></p> <p>The Clerk advised that the following groups had not made contact to confirm their memberships:</p> <ul style="list-style-type: none"> • Alexandra Palace Allotments Association • Alexandra Palace Angling Association <p>RESOLVED that the applications for the interested groups below for membership of the Consultative Committee for the 2011/12 municipal year be agreed for an interim period until the next full formal meeting of the Consultative Committee.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Alexandra Palace Amateur Ice Skating Club</td> <td>Mr M. Tarpey</td> </tr> <tr> <td>Alexandra Palace Allotments Association</td> <td>to be confirmed</td> </tr> <tr> <td>Alexandra Palace Angling Association</td> <td>to be confirmed</td> </tr> <tr> <td>Alexandra Palace Organ Appeal</td> <td>Mr R. Tucker</td> </tr> <tr> <td>Alexandra Palace Television Group</td> <td>Mr J. Thompson</td> </tr> <tr> <td>Alexandra Residents' Association</td> <td>Ms C. Hayter</td> </tr> <tr> <td>Alexandra Palace Garden Centre</td> <td>Mr C. Campbell-Preston</td> </tr> <tr> <td>Alexandra Park and Palace Conservation Area</td> <td></td> </tr> <tr> <td>Advisory Committee</td> <td>Mr C. Marr</td> </tr> <tr> <td>Bounds Green and District Residents' Association</td> <td>Mr K. Ranson</td> </tr> <tr> <td>CUFOS</td> <td>Mr J. Smith</td> </tr> <tr> <td>Friends of Alexandra Park</td> <td>Mr G. Hutchinson</td> </tr> <tr> <td>Friends of the Alexandra Palace Theatre</td> <td>Mr N. Willmott</td> </tr> <tr> <td>Hornsey Historical Society</td> <td>Mr J. O'Callaghan</td> </tr> <tr> <td>Muswell Hill and Fortis Green Association</td> <td>Ms D Feeney</td> </tr> <tr> <td>Muswell Hill Metro Group</td> <td>Mr J. Boshier</td> </tr> <tr> <td>New River Action Group</td> <td>Miss R. Macdonald</td> </tr> <tr> <td>Palace View Residents' Association</td> <td>Ms V. Paley</td> </tr> <tr> <td>The Grove Café</td> <td>To be confirmed</td> </tr> <tr> <td>Vitrine Ltd - The Lakeside Café</td> <td>Mr A. Yener</td> </tr> </table> | Alexandra Palace Amateur Ice Skating Club | Mr M. Tarpey | Alexandra Palace Allotments Association | to be confirmed | Alexandra Palace Angling Association | to be confirmed | Alexandra Palace Organ Appeal | Mr R. Tucker | Alexandra Palace Television Group | Mr J. Thompson | Alexandra Residents' Association | Ms C. Hayter | Alexandra Palace Garden Centre | Mr C. Campbell-Preston | Alexandra Park and Palace Conservation Area | | Advisory Committee | Mr C. Marr | Bounds Green and District Residents' Association | Mr K. Ranson | CUFOS | Mr J. Smith | Friends of Alexandra Park | Mr G. Hutchinson | Friends of the Alexandra Palace Theatre | Mr N. Willmott | Hornsey Historical Society | Mr J. O'Callaghan | Muswell Hill and Fortis Green Association | Ms D Feeney | Muswell Hill Metro Group | Mr J. Boshier | New River Action Group | Miss R. Macdonald | Palace View Residents' Association | Ms V. Paley | The Grove Café | To be confirmed | Vitrine Ltd - The Lakeside Café | Mr A. Yener |
| Alexandra Palace Amateur Ice Skating Club | Mr M. Tarpey | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Palace Allotments Association | to be confirmed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Palace Angling Association | to be confirmed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Palace Organ Appeal | Mr R. Tucker | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Palace Television Group | Mr J. Thompson | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Residents' Association | Ms C. Hayter | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Palace Garden Centre | Mr C. Campbell-Preston | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alexandra Park and Palace Conservation Area | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Advisory Committee | Mr C. Marr | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bounds Green and District Residents' Association | Mr K. Ranson | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CUFOS | Mr J. Smith | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Friends of Alexandra Park | Mr G. Hutchinson | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Friends of the Alexandra Palace Theatre | Mr N. Willmott | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hornsey Historical Society | Mr J. O'Callaghan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Muswell Hill and Fortis Green Association | Ms D Feeney | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Muswell Hill Metro Group | Mr J. Boshier | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| New River Action Group | Miss R. Macdonald | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Palace View Residents' Association | Ms V. Paley | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Grove Café | To be confirmed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vitrine Ltd - The Lakeside Café | Mr A. Yener | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
THURSDAY, 21 JULY 2011**

Warner Estate Residents' Association

Prof. R. Hudson

(b) Representatives to the Consultative Committee to serve on the Board

AGREED to amend the recommendation to:

To agree the appointment of three representatives of the Committee to serve as non-voting Members of the Alexandra Palace and Park Board ***until the next formal meeting of the Consultative Committee.***

The following members were nominated:

Colin Marr
Jacob O'Callaghan
Mike Tarpey
Val Paley
Nigel Willmott

Following a ballot it was:

RESOLVED that the following three representatives of the Consultative Committee would serve as non-voting members of the Alexandra Palace and Park Board, as an interim solution until the next formal meeting of the Consultative Committee:

Colin Marr
Val Paley
Nigel Willmott

(c) Constitution

Committee members suggested the following two amendments to the Constitution.

The Clerk agreed to take this back to the relevant Council team as it would require approval of an amendment to the Council's constitution.

Section 2.2. (v) (c)

The word "nation" should be amended to read "national"

Section 2.2 (vi)

The word "**elected**" should be inserted in between the words "be" and "following" so that the sentence reads "...and local organisations shall be **elected** following..."

RESOLVED to note the constitution.

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
THURSDAY, 21 JULY 2011**

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| | The meeting ended at 19:35 hrs. |
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COUNCILLOR MATT COOKE

Chair

London Borough of Haringey

Alexandra Park and Palace Charitable Trust

ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

CONSTITUTION

1. OBJECT

1. To give representatives of appropriate local and national organisations the opportunity of full discussion on general matters affecting Alexandra Palace and Park.
2. To give the Board of Charity Trustees the opportunity of discussion and explaining to the organisations matters affecting the overall policy and efficient management of Alexandra Palace and Park.
3. To promote better understanding between the Board of Trustees, the Palace management and local organisations.
4. To enable appropriate local (and national) organisations to participate in decisions of direct concern to them.
5. To further the Alexandra Palace and Park as a conservation area.

2. CONSTITUTION

1. TITLE

The Committee shall be called "The Alexandra Palace and Park Consultative Committee".

2. ORGANISATION

(a) Membership

- (i) The Board of Charity Trustees shall be the representatives of the Charitable Trust.
- (ii) Organisations which fulfil the criteria set out in sub-paragraphs (a) to (e) below shall be eligible to apply for membership of the Consultative Committee. Such application shall be made to the Alexandra Palace and Park Board for approval.
 - (a) Local residents associations, properly constituted, whose membership includes at least 50 households resident within Alexandra, Bounds Green, Fortis Green, Hornsey, Muswell Hill and Noel Park Wards of the London Borough of Haringey.

- (b) Local organisations which are not residents associations but which demonstrate a sufficient interest in the Palace as an historic building or an interest in the use of the Palace and Park for leisure and recreation purposes or an interest in the dissemination of information about the Palace and Park.
 - (c) National organisations which demonstrate a sufficient interest as defined in (b) above.
 - (d) Lessees for the time being of the London Borough of Haringey within the Alexandra Palace and Park; and
 - (e) Trade Unions representing staff employed by the London Borough of Haringey at Alexandra Palace and Park.
- (iii) Where an organisation has been accepted for membership of the Consultative Committee it shall be entitled to nominate a representative as follows:
- (a) Local and national organisations – One named representative with full voting powers.
 - (b) Lessees – One named non-voting representative
 - (c) Trade Unions – One named representative with full voting powers.
- (iv) There shall not be more than 30 associations appointed to membership of the Consultative Committee at any one time.
- (v) For the avoidance of doubt it is hereby declared that:
- (a) Where a Charity Trustee ceases to hold that position he/she shall cease to be a Member of the Consultative Committee and their successor shall automatically become a Member.
 - (b) Where a lease has come to an end by effluxion of time or otherwise the lessee shall no longer be entitled to membership of the Consultative Committee; and
 - (c) Where any person ceases to be the duly appointed representative of a local or nation organisation, lessee or Trade Union, she/he shall not be entitled to membership of the Committee and the organisation shall be entitled to nominate a successor.
- (vi) Membership of the Consultative Committee from residents and local organisations shall be following nomination by voting at their A.G.M or at a general meeting to which all paid up membership is invited.

- (vii) Organisations accepted for membership of the Consultative Committee shall notify the Secretary of the name of their representative and deputy before the first Consultative Committee meeting of each Municipal Year. If for any reason neither the representative nor the deputy can attend a meeting of the Consultative Committee the organisation shall, wherever possible, inform the Secretary to the Consultative Committee before the meeting of the name of the person representing them.
- (viii) In the event of a vacancy arising, whether by resignation, removal or otherwise, applications for membership to fill the vacancy shall be considered within six weeks or as soon as reasonably possible thereafter.
- (ix) Organisations accepted for membership of the Consultative Committee shall, if requested by the Secretary, supply information concerning their membership, constitution and activities. Such information will usually be requested to be submitted not later than one month before the first meeting of the Consultative Committee in each Municipal Year. When requested, organisations should provide summaries of their objectives in relation to the running and any future developments at the Palace and Park.

(b) Chair

- (i) The Chair of the Consultative Committee shall be the person for the time being holding office of Chair of the Alexandra Palace and Park Board.
- (ii) In the event of the Chair not being present at the meeting, the Consultative Committee shall elect a Chair for the meeting.

(c) Deputies

Any Member of the Consultative Committee unable to attend a meeting may be represented at that meeting by a duly qualified deputy, provided that such Member or the deputy gives notice to the Secretary before the meeting.

(d) Secretary

The Head of Committee and Administrative Services shall be the Secretary to the Consultative Committee.

(e) Officers

Officers of the Charity shall attend meetings of and give advice to the Consultative Committee at the invitation of the Chair.

3. REPRESENTATION ON THE ALEXANDRA PALACE AND PARK BOARD

The Consultative Committee shall nominate three of its Members by majority vote of all Members present at the Consultative Committee, to act as representatives on the Board, without voting powers, but with an obligation to report the views of the Consultative Committee to the Board and decisions of the Board to the Consultative Committee.

4. TERMS OF REFERENCE

The Consultative Committee shall be primarily consultative in nature. Every aspect of Alexandra Palace and Park shall be open to discussion and consideration by the Consultative Committee.

5. RULES

- (i) The Consultative Committee shall meet at least three times a year, but a special meeting shall be called by the Secretary within seven days of receipt by him/her of a requisition signed by the Chair or on behalf of a majority of Member organisations, that meeting to be held within three weeks of receipt of the requisition.
- (ii) All meetings of the Consultative Committee shall be open to the press and public unless otherwise agreed by the Consultative Committee.
- (iii) Any Member of the Consultative Committee may request an item to be placed on the agenda for the next meeting. The matters to be discussed at a meeting of the Consultative Committee shall be determined by the Chair and stated upon the notice summoning the meeting. At the conclusion of each meeting the Chair may permit questions or comments upon matters of which notice has not been given provided they do not require a substantial decision from the Consultative Committee at that meeting and provided this could not more conveniently be referred to the next meeting. Individual management matters shall not be brought to the Consultative Committee unless the organisation concerned has first raised the matter with the General Manager, Alexandra Palace without satisfactory results.
- (iv) Meetings shall normally be held at Alexandra Palace and shall commence at 7.30 pm and terminate by 9.30 pm.
- (v) There shall be minutes taken of all meetings of the Consultative Committee for circulation to all Members of the Consultative Committee. The Minutes shall be submitted to the next or subsequent meeting of the Consultative Committee. Any recommendations shall be submitted to the Alexandra Palace and Park Board.
- (vi) Recommendations shall be arrived at only by agreement of a majority of Members entitled to vote. Voting shall normally be by show of hands.
- (vii) Any matter not provided in the rules and any question of interpretation shall be determined by the Alexandra Palace and Park Board.

- (viii) This Constitution as amended came into force on 24 November 1980 when it was approved by the Council. Any further amendment shall also require the approval of the Council.

(Last amended by Council 24 June 2002)

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APP Consultative Committee Working Group

Note of meeting on 18 July 2011 (DRAFT)

Present: Colin Richell, Jacob O’Callaghan, Nigel Willmott and Colin Marr (Chairman). Apologies from Gordon Hutchinson who had made written comments.

Purpose: To review where we are with regard to joint CC/SAC meeting arrangements in advance of a formal review meeting on 19 July and the Board meeting on 21 July.

Points from the discussion:

1. It was agreed that the joint meeting approach was effective and should be developed further. The second meeting (31 May) had worked quite well and provided important inputs to the Board meeting on 21 June.
2. We objected to the disparaging line that had been taken by the IGM in his report to the Board, which referred to abolition of the CC and the withdrawal of councillor-trustees from any evolved SAC.
3. We objected to the apparent downgrading in the status of the CC in the joint meeting being referred to as ‘informal’, its minutes being downplayed as ‘notes’ and the oversight of not holding an annual meeting.
4. Our original concept of a Joint SAC/ CC (Model 1), which was agreed by the SAC seems to have been lost sight of by the IGM and the secretariat.
5. The Charity Commission’s responses are important. Their agreement that the scope of a ‘merged’ SAC could be widened is valuable. Their view that the membership/composition of a ‘merged’ SAC could not be allowed without new legislation is unhelpful, but probably realistic.
6. In the spirit of building on what has already been achieved, there are further improvements to the joint meeting arrangements that could be made. See below:
 - Retain the joint meeting approach, but structure the meeting as two separate but consecutive formal meetings in sequence, first the CC and then the SAC.
 - The agenda could be common for both parts.
 - Councillor trustee members of the CC should attend and take part in the first meeting just as they would for the CC now. SAC members could be involved in the first meeting as participating but non-voting observers.
 - For the second part, which would be ring-fenced as formal SAC, members of the CC could attend as non participating observers.
 - Chairman of the SAC would be as of now, and chairman of the CC would be decided by the membership.

The arrangement described above would retain the advantage of a more broad-based and better informed discussion. It would retain the formal authority of both CC and SAC, but would save on admin and secretariat.

7. Formalisation of the above would require a change to the constitution of the CC to allow for the new chairman arrangement, but this is within the remit of

the Council and should be achievable simply by changes to the CC constitution.

8. A meeting of the full CC needs to be arranged to review the joint meeting arrangements. This 'annual meeting' should also decide on the CC's representatives (three) on the Board, also with the possibility that these reps may have named deputies.
9. We would like to see a much more effective way for the views of the CC (and the SAC) to be presented and responded to by the Board. For the Board simply to note our views is not good enough! Our recommendations should be introduced to the Board either by one of the reps (or the chair of the evolved CC) and then formally responded to and minuted.
10. A further consideration is the extent to which we should take up the IGM's suggestion that we liaise directly with the Charity Commission.

Colin Marr

19 July 2011

NOTES OF THE REVIEW OF THE INFORMAL JOINT ALEXANDRA PARK AND PALACE
STATUTORY ADVISORY AND CONSULTATIVE COMMITTEES - 19TH JULY 2011

Purpose of the Review:

To consider the effectiveness of the past 2 informal joint committee meetings (5th April 2011 and 31st May 2011) and agree whether to proceed with the informal joint meeting until a more permanent arrangement is put in place.

In attendance: Cllr Matt Cooke (Chair of the Board), Denis Heathcote, David Liebeck, Colin Marr, Jacob O'Callaghan, Andrew Gill, Natalie Cole (Clerk)

ORDER OF MEETING

1. Election of Chair

AGREED Denis Heathcote would chair the review.

2. Effectiveness of the Informal Joint Meeting held on 31st May 2011

- It was generally agreed that the joint meeting arrangement was effective and should continue.
- The notes of the Consultative Committee Working Group held on 18th July 2011 (attached) were circulated.
- The overlap of members from particular interested groups/residents' associations sitting on both Committees was noted and could be addressed in the future.

3. To discuss whether future joint meetings should continue

- It was agreed that future meetings should continue using the model in the bullet points at item 6 of the attached Consultative Committee Working Group notes.
- The CC and SAC will both formally meet early in September to consider the continuation of the joint meetings and the recommendations of the CC working Group. **ACTION: CLERK**
- The recommendations agreed in the joint meeting will be the starting point for each item in the following SAC meeting. The possibility of having a laptop and projector available at the meetings will be explored so that the recommendations can be typed at the end of the joint meeting ready for use at the formal SAC meeting.
- Where the CC and SAC recommendations differed it will be made explicit in the SAC formal recommendations to the Board.

4. Recommendations to the Board

- It was agreed that Colin Marr would attend the Board meeting on 21st July 2011 to feedback on this review.
- It was agreed that the chair of SAC/CC should be invited to all future Board meetings as an observer – as the Chair of the SAC was. **ACTION: CLERK**

5. Feeding back to the SAC & CC

- The Consultative Committee shall formally meet before the next joint meeting.

6. Future Agendas

- Future agendas will be agreed in consultation with the chair of the previous joint SAC/CC meeting.
- The Clerk would continue to invite items for discussion from interested groups.
- It was agreed that SAC/CC meetings should always be scheduled, where possible, to allow sufficient time for their recommendations to be included on the Board's agenda.

7. Any Other Business

Cllr Cooke suggested that, notwithstanding the constitutional position regarding the Chair of the CC, he would be ready to step aside and allow joint meetings to be chaired by someone chosen by the joint meeting itself.

Cllr Cooke expressed his appreciation of the work done by the CC WG and thanked all present for their attendance and for a very constructive meeting.